

**APPLICATION FOR THE POST OF MEDICAL OFFICER
UNDER OFFICE OF ADMINISTRATIVE MEDICAL OFFICER,
MAHARASHTRA EMPLOYEES STATE INSURANCE SOCIETY,
BIBVEWADI, PUNE-411037**

Ph.No. 020-29993422,

Email- establishpune.amo@gmail.com

Advertisement No. 01/2026

Date: 14.05.2026

**Advertisement for Walk-in Interview for the Post of Medical Officer for AMO
Office Pune and Dispensaries under AMO Pune – 2026**

Details of Posts as below

Medical officer Group A

Category-wise Details of Vacancies as on 14/05/2026												
Contractual posts in AMO office/MH-ESI Dispensary (newly started)	Posts to be filled	Open	SEBC	EWS	SC	ST	VJ (A)	NT (B)	NT (C)	NT (D)	SBC	OBC
General	20	6	-	1	1	2	1	1	-	-	1	7
Women	8	2	-	-	1	1	-	1	-	-	-	3
Sports Person	1	-	-	-	-	-	-	-	-	-	-	1
Handicap	-	-	-	-	-	-	-	-	-	-	-	-
Total	29	8	0	1	2	3	1	2	-	-	1	11

(Note- S-sport person, W-women, H-handicap)

* If a suitable candidate belonging to the specific vacancy point of the reservation roster (Bindu Namavali) is not available, an eligible candidate from another category may be appointed on a purely temporary basis for a period of up to six months. However, if a candidate from the concerned reserved category becomes available during this period, the services of the temporarily appointed candidate may be terminated, and the post shall be filled by the candidate belonging to the said reserved category as per the roster.

*This office reserves the right to revise the above-mentioned number of posts and reservation details as per the requirement and rules of the reservation roster. Any such changes shall be communicated to all concerned through the office notice board and electronically through the official WhatsApp channel of the AMO Office on every second Monday of the month.

Qualification: M.B.B.S.

Age: Should be less than 68 years as on the date of walk in interview.

Selection Of Procedure:

- a) Applications are to be submitted in the prescribed Proforma either by email / post or by hand. (establishpune.amo@gmail.com).
- b) Selection will be made on basis of interview of candidate, which will be conducted by the duly constituted selection committee.
- c) The final selection will be based purely on performance in walk in interview.

Pay allowances: Candidates appointed on contractual basis shall be paid consolidated remuneration as per the Maharashtra Government Resolution dated 29/05/2020, as amended from time to time.

General Condition:

- a) Walk-in interviews will be conducted on **every second and fourth Wednesday of each month**, between **11:00 AM to 01:00 PM**, at the following address:
- Office of the Administrative Medical Officer,
Ground Floor, Panchdeep Bhavan,
Sr. No. 689/90, Bibvewadi,
Pune – 411037.

In the event of a public holiday on the scheduled Wednesday, the Walk-in Interview shall be conducted on the immediately succeeding working day.

- b) In the event of cancellation of the Walk-in Interview scheduled on any Wednesday due to unavoidable circumstances, the same shall be communicated to all candidates through the official WhatsApp channel of this office.


Candidates are advised to join and regularly check the official WhatsApp channel for updates regarding the interview schedule.

- c) Vacancies and the reservation roster will be **physically displayed on the notice board** at the office premises and will also be **electronically published on the official WhatsApp channel of the AMO Office, Bibvewadi, Pune on every second Monday of the month; however, if the scheduled interview Wednesday falls earlier, the same will be published on the first Monday of that month.**
- d) No TA/DA shall be admissible for attending the interview or for joining duty. The appointment shall be purely temporary in nature and shall not confer any claim or right for permanent service or for benefits such as PF, pension, gratuity, medical allowance, seniority, promotion, or any other service benefits. Only Casual Leave shall be admissible as per applicable rules.
- e) There are a total of 27 locations under the jurisdiction of this office where contractual posts are sanctioned. Some of these posts are presently filled, while vacancies exist at certain locations. Candidates may give three choices of posting locations in descending order of preference; however, posting shall be allotted subject to vacancy position, merit in the walk-in interview, and administrative requirements of the office.

1) Chinchwad	2) Bhosari	3) Hadapsar	4) Rajgurunagar	5) Sanaswadi
6) Ranjangaon	7) Shirur	8) Saswad	9) Uruli Kanchan	10) Khedshivapur
11) Pirangut	12) Kurkumbh	13) Mulshi	14) Hinjewadi	15) Daund
16) Ranjangaon M	17) Lonawala	18) Talegaon	19) Chakan	20) Alandi
21) Bhor	22) Indapur	23) Jejuri	24) Katraj	25) Kuruli Chakan
26) Baramati	27) Bibvewadi			

- f) The Service Dispensaries at Mulshi, Kurkumbh, Uruli-kanchan, Alandi, Talegaon MIDC, Khed-Shivapur, Pirangut, Sanaswadi, Hadapsar, Chinchwad, Ranjangaon, Chakan, and Bhosari operate in two shifts from 08:00 a.m. to 08:00 p.m. The remaining dispensaries function only in the general shift as per office timings.
- g) Other terms and conditions as issued by the Maharashtra Employees' State Insurance Society (MH-ESIS) and Employees' State Insurance Corporation (ESIC) from time to time shall be applicable.
- h) The selected candidate shall be required to submit a bond of Rs. 100/- or Rs. 500/- on the prescribed format after joining, declaring that he/she is not engaged in service with any other hospital, institution, or office, and that all terms and conditions mentioned in this advertisement are accepted by him/her
- i) The selected candidate shall be required to deposit a Security Deposit of Rs. 50,000/- in favour of the Administrative Medical Officer, MH-ESIS, Pune at the time of joining. The said amount shall be refundable after completion of the contract period and submission of a 'No Dues Certificate'.
- j) Candidates are required to carry all necessary original documents for verification at the time of interview and joining.
- k) If the Contractual Medical Officer intends to resign from service, he/she shall be required to submit a prior written notice of one month and serve the prescribed notice period. In case the notice period is not served, or if the Medical Officer resigns within three months from the date of joining without giving any valid reason, the Security Deposit shall be forfeited and no Experience Certificate shall be issued by the office.
- l) The selected candidate shall be appointed purely on contractual basis **for a maximum period of 11 months.**
- m) Private practice in any form shall not be permitted during the tenure of service under MH-ESIS.
- n) The selected candidate shall be responsible for submitting a valid Police Verification Certificate and Medical Fitness Certificate issued by the competent authority at the time of joining or within the prescribed period as directed by the office. Failure to submit the same may result in cancellation of appointment or termination of contractual service.
- o) MH-ESIS AMO Pune reserves the right to modify, cancel, or terminate the recruitment process at any stage without assigning any reason, and the decision of the competent authority in this regard shall be final and binding on all concerned.
- p) The contractual engagement may be terminated or discontinued at any time without assigning any reason. The contractual service shall also automatically come to an end in the event of joining of a regular/permanent Medical Officer through direct recruitment, transfer, or any other regular establishment arrangement against the concerned post.
- q) Adequate knowledge of Marathi language and proficiency in basic computer operations shall be essential qualifications for the post.
- r) Possession of valid registration with the Maharashtra Medical Council (MMC) shall be mandatory for the post.

- s) If required in the best interest of insured persons and in administrative exigencies, the selected Medical Officers may be assigned to work at any dispensary under the jurisdiction of MH-ESIS, AMO Pune.
- t) The selected Medical Officers shall be required to compulsorily organize and attend health camps as directed by the office. They may also be assigned duties related to inspection of hospitals, dispensaries, and other establishments under the jurisdiction of MH-ESIS AMO Pune, as and when required.

Candidates are advised to regularly <i>follow the official WhatsApp channel of AMO Office Pune</i> for updates regarding vacancies, advertisements, Walk-in Interviews, recruitment schedules, and other related information by scanning the <i>QR Code provided here or through the following link</i>	MHESIS AMO Office, Pune. WhatsApp Channel 
https://whatsapp.com/channel/0029Vb7zWRX8vd1HN3Oa513C	

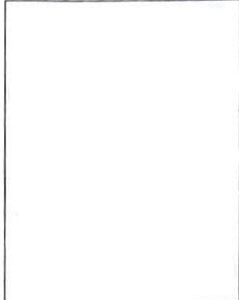
Nangal

**Administrative Medical Officer
E.S.I.S., W.M.R., Pune,**

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INTERVIEW FOR POST OF MEDICAL OFFICER

1. Name in full (in block letters):
2. Fathers/Husband's Name:
3. Date of Birth (DD/MM/YYYY) : -----
4. Religion:
5. Caste:
6. Category:
7. Mailing address:
8. (a) E-Mail id :
- (b) Mobile No. :
9. Residential address:
-
10. Permanent address:
-
11. Sex: Male / Female
12. Date of Registration in State medical council:



13. Essential Educational and Professional Qualification (graduate level onwards)

Name & address of college	University	Duration		Degree/ Examination Passing year	Subject	Percentage of Marks obtained
		From	To			

14. Preferred Location:

Sr. No.	Place
1	
2	
3	

List of Documents Required:

1. Valid Maharashtra Medical Council (MMC) Registration Certificate. In case of renewed registration, the valid renewal certificate shall also be submitted
2. Matriculation Certificate for Age Proof
3. Proof of Educational Qualification
 - a. (Passing, Internship Completion and Degree Certificate)
4. Copy of Caste Certificate/EWS Certificate.
5. Copy of Caste Validity
6. Valid Non-Creamy Layer Certificate (Candidates claiming reservation under applicable categories shall be required to produce a valid Non-Creamy Layer Certificate issued by the competent authority, wherever applicable, as per Government rules in force).
7. Candidates claiming reservation under Women, Sports Person, or Handicap categories shall be required to submit valid supporting certificates issued by the competent authority in the prescribed format.
(In case of failure to produce valid documents in support of reservation claim, the candidate shall be considered under the Open category, subject to eligibility and merit. The decision of the office regarding verification and acceptance of reservation claims shall be final and binding on all concerned.)
8. Experience Certificate (if available)
9. Copy of Pan card and Aadhar card
10. Two Photographs

All copies of above documents are to be self-attested before submission.

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

I understand that in the event of any information being found false or incorrect at any stage, my candidature / appointment shall be liable to be cancelled / terminated summarily without notice or any compensation in lieu thereof.

Place:

Signature of Candidate